

RED LAKE WATERSHED DISTRICT

June 23, 2022

9:00 a.m.

Agenda

9:00 a.m.	Call to Order	Action
	Review and approve agenda	Action
	Requests to appear	Information
	June 9, 2022 Minutes	Action
	Financial Report dated June 22, 2022	Action
	Black River Impoundment, RLWD Project No. 176 Change Order 6	Info./Action
	Ditch 10, RLWD Project No. 161-Knott Reimbursement	Info./Action
	Little Pine Lake, RLWD Project No. 26A MnDNR-Joint Powers Agreement	Info./Action
	Pine Lake Project, RLWD Project No. 26B Access Gate	Info./Action
	Impoundment Updates	Information
	Table Permit No. 22094, Andrew Quam	Action
	Deny Permit No. 22099, Lessor Township	Action
	Deny Permit No. 22102, Lessor Township	Action
	Deny Permit No. 22108, Lessor Township	Action
	Permits: No. 22079, 22091-22093, 22098, 22101, 22103-22107, and 22110	Action
	Administrators Update	Information
	Legal Counsel Update	Information
	Managers' updates	Information
	Adjourn	Action

UPCOMING MEETINGS

July 4, 2022	Independence Day-Office Closed
July 14, 2022	RLWD Board Meeting, 9:00 a.m.
July 28, 2022	RLWD Board Meeting, 9:00 a.m.
August 23-25, 2022	MAWD/Red River Basin/BWSR Tour

DRAFT

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
June 9, 2022

President, Dale M. Nelson, called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present: Managers: Dale M. Nelson, Gene Tiedemann, Terry Sorenson, Allan Page, Brian Dwight, LeRoy Ose, and Tom Anderson. Staff Present: Myron Jesme, Tammy Audette and Legal Counsel, Delray Sparby.

The Board reviewed the agenda. A motion was made by Tiedemann, seconded by Ose, and passed by unanimous vote that the Board approve the agenda. Motion carried.

The Board reviewed the May 26, 2022, minutes. Motion by Tiedemann, seconded by Anderson, to approve the May 26, 2022, Board meeting minutes with correction. Motion carried.

The Board reviewed the Financial Report dated June 8, 2022. Motion by Sorenson, seconded by Page, to approve the Financial Report dated June 8, 2022, as presented. Motion carried.

Brian Opsahl, Brady Martz, appeared via Zoom for discussion on Cash Accounting procedures versus Modified Accrual basis, which the District currently applies. Opsahl stated that if the District stops depreciating items, the District will still have a fixed asset listing, and that items would still be tracked for insurance purposes anyway. Staff member Ann Joppru stated that we would continue to update the asset listing. Motion by Tiedemann, seconded by Page, to eliminate the reporting of depreciation on fixed assets, using Cash Accounting procedures for the financial statements. Motion carried.

Administrator Jesme and Engineer, Tony Nordby, Houston Engineering, viewed the Black River Impoundment, RLWD Project No. 176, to review a punch list of items for completion of the impoundment and diversion structures. Nordby stated that some of the repairs are related to the 2022 spring rain event, therefore they should be paid by FEMA, with some additional costs to the project also. R.J. Zavoral & Sons, Inc., is still under contract, although with the rising costs of fuel prices, they may ask for an adjustment in pricing. Jesme discussed an area along County Road 12, where the diversion ditch was lowered to go over an area tiled by a local landowner. With the recent rain events, the tile was exposed. Discussion was held on various options to either move the tile out of the work area, removal of the crossing, and installation of a rock drop. It was the consensus of the Board to have Nordby, contact Jess Determan with Field Drainage, to assist with potentially moving the tile line.

The Board reviewed Pay Estimate No. 1 in the amount of \$123,576 to Gladen Construction, Inc., for construction of the Demarais-Hanson Outlet Project, RLWD Project No. 149. Engineer, Tony Nordby, Houston Engineering, stated that the Contractor is on site now, and should wrap up the project today. Motion by Page, seconded by Ose, to approve Pay Estimate No. 1 for \$123,576 to

Gladen Construction, Inc. for the Demarais-Hanson Outlet Project, RLWD Project No. 149. Motion carried.

The Board reviewed a proposal from HDR Engineering, Inc., in the amount of \$61,107, for the Pine Lake Project-Phase II, RLWD Project No. 26B. The proposal includes the preparation of bidding documents and construction services for replacement of a bridge on the Lost River located at 486th Street. Motion by Anderson, seconded by Tiedemann, to authorize Administrator Jesme the authority to sign the proposal from HDR Engineering, Inc. for the Pine Lake Project-Phase II, RLWD Project No. 26B. Motion carried.

BWSR North Region Staff will tour District projects on June 15, 2022. Administrator Jesme met with Matt Fischer, BWSR, to review projects on the tour. Jesme and Staff member Corey Hanson will participate in the tour.

Debris has been removed twice from the north structure of the Moose River Impoundment, RLWD Project No. 13. It is the hope that FEMA will assist with the cost of removal. Currently 50 cfs are being released from both the north and south pools of the impoundment. The Moose River Impoundment is designed to hold water for 30 days, we are currently at 50 days. District staff is monitoring it very closely. Water has receded somewhat from farmland around Agassiz National Wildlife Refuge, but we still have a way to go. Thief Lake is at summer elevation with Agassiz NWR passing through the water.

The Board reviewed RLWD Permit No. 22074, Lammers Township, Beltrami County. Staff member Tony Olson discussed his review of the culvert and ditch. Olson will continue to work with the township to set up a benefitted area. Motion by Sorenson, seconded by Dwight, to approve RLWD Permit No. 22074, Lammers Township, Beltrami County. Motion carried.

Motion by Sorenson, seconded by Ose, to approve the following permits with conditions stated on the permit: No. 22016, Ross Hegge, Equality Township, Red Lake County; No. 22022, Jeremy Nelson, Grand Plain Township, Marshall County; No. 22048, Grand Plain Township, Marshall County; No. 22049, Andrew Holte, Eckvold Township, Marshall County; No. 22050, David & Elisa Zubrod, Mayfield Township, Pennington County; No. 22051, Darrell Payment, Terrebonne Township, Red Lake County; No. 22052, Moylan Township, Marshall County; No. 22067, Earl Pederson, Lake Pleasant Township, Red Lake County; No. 22068 and 22069, Earl Pederson, Poplar River Township, Red Lake County; No. 22070, Earl Pederson, Emardville Township, Red Lake County; No. 22071, Randy & Brady Lee, Badger Township, Polk County; No. 22072, Jeremiah Johnson, Emardville Township, Red Lake County; No. 22073, Equality Township, Red Lake County; No. 22075, 22076, 22077 and 22078, Emardville Township, Red Lake County; No. 22080, Pennington County Highway Department, Smiley Township; No. 22081 and 22082, Mayfield Township, Pennington County; No. 22083, Tom Barth, Kratka Township, Pennington County; No. 22084, Kratka Township, Pennington County; No. 22085 and 22086, Mark Reiersen, Excel Township, Marshall County; No. 22087, Minnesota Department of Transportation, Terrebonne Township, Red Lake County; No. 22088, Red Lake County Highway Department, Poplar River Township, Red Lake County; and No. 22089,

Clearwater County Highway Department, Pine Lake Township, Clearwater County. Motion carried.

Administrators Update:

- Manager Ose will attend the RRWMB meeting on June 21st in Ada. Jesme will participate via Teams. Jesme will participate in the June 22 RRWMB Finance Committee meeting at 10:00 a.m. at the District office.
- Included in the packet were highlights from the Red River Valley Flood Damage Reduction Workgroup meeting held on May 25, 2022.
- The Clearwater River 1W1P Policy Committee met on May 25th to review all comments of the plans for the 30 day-internal review. The Policy Committee approved the draft plan for submittal to BWSR which triggers the 60 day- statewide review.
- The Thief River 1W1P Policy Committee met on June 6th with discussions being held on flooding within the watershed, project updates and the idea of hiring a consultant to develop a forest management plan. The committee approved going forward with the forest management plan study.
- The Upper/Lower Red Lake 1W1P kickoff meeting was held on June 1st at the Red Lake DNR office. Discussion was held on the scope of work required for the plan application, budget items for the development of the plan and what an MOA would look like. A decision will need to be made on who will write the plan.
- If available, Jesme will participate in the June 16th Drainage Workshop meeting.
- Jesme was asked to give a presentation to the Golden Pioneers at their June 21st meeting at the Heritage Center in TRF.

Discussion was held on the request by the District for a 1099 form from landowners to pay damages on a legal drainage system. Legal Counsel Sparby stated that the District has to request a 1099 three-times from the landowner, if they do not provide a completed 1099 the District can then submit a notice with the landowner's name to the IRS stating that they would not provide a tax identification number. There are other withholding avenues as well.

Manager Dwight discussed the current water levels on the Upper Red Lake. Dwight noted that landowners have contacted the lake association regarding erosion on the south bank of the Upper Red Lake. Manager Dwight and Robyn Dwight, President of the Upper Red Lake Association, and Myron Jesme visited with the Beltrami County Emergency Manager, who then came out and viewed the area. Manager Dwight stated that they are looking at the development of guidance for landowners to use for creating their own bank stabilization project. Manager Dwight will check with the MnDNR to see if they have anything available.

A Flood Damage Reduction Work Group Technical Assistance grant was applied for, for the Mud River Restoration Project, RLWD Project No. 180C.

Manager Ose discussed the water levels within Agassiz NWR. Administrator Jesme stated that they are currently transferring water around to lower the water levels.

Red Lake Watershed District
June 9, 2022
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Motion by Ose, seconded by Sorenson, to adjourn the meeting. Motion carried.

LeRoy Ose, Secretary

RED LAKE WATERSHED DISTRICT
Financial Report for June 23, 2022

Ck#	Check Issued to:	Description	Amount
online	EFTPS	Withholding FICA, Fed & Medicare (6-8-22 payroll)	\$ 4,845.84
online	MN Department of Revenue	Withholding taxes (6-8-22 payroll)	\$ 879.50
online	Public Employers Retirement Assn.	PERA (6-22-22 payroll)	\$ 2,568.95
40211	Gladen Construction	Payment Req. #1 - Proj. 149 Demarais Hanson	\$ 123,576.00
40212	Corporate Technologies LLC	Managed IT services and MS office 365	\$ 1,472.50
40213	Floyd Jesme	Spraying Watershed yard	\$ 590.00
40214	Houston Engineering	** see details below	\$ 7,250.50
40215	NCPERS	Life Insurance for staff	\$ 112.00
40216	Oil Boyz Express Lube	Oil change for vehicle #935	\$ 63.26
40217	Raymond Zajac	Proj. 41A damages	\$ 1,490.85
40218	Red Lake County SWCD	Billings for Proj #149	\$ 15,240.15
40219	Rinke-Noonan	Legal fees for Proj #92	\$ 216.00
40220	RMB Environmental Laboratories	Lab analysis of water quality samples	\$ 3,356.00
40221	Sun Life Financial	Life Insurance for staff	\$ 131.76
40222	Sutton Vettleson	Cleaning office	\$ 140.00
40223	Thief River Ford	Oil change for vehicle #929	\$ 98.82
online	City of Thief River Falls	Utilities	\$ 575.53
online	Further	FSA deduction - Audette	\$ 109.18
online	Cardmember Services	* see details below	\$ 199.03
online	PureWater	H2O for office	\$ 38.00
online	Further	Monthly Fee	\$ 8.25
online	Quick Books	Monthly Fee	\$ 321.00
direct	Tom Anderson	Mileage	\$ 146.25
	Staff & Board Payroll	6-15-22 & 6-22-22	\$ 15,134.53
	Total Checks		\$ 178,563.90

*** Cardmember Services**

Proj. 001 Staff lunch	32.06
Proj. 001 Office & Cleaning supplies	166.97
Total	199.03

**** Houston Engineering**

Proj. 52 Elm Lake	1,218.00
Proj. 50F Knutson Dam	1,606.00
Proj. 149 RL1W1P	4,426.50
Total	7,250.50

Banking Northern State Bank

Balance as of June 9, 2022	\$ 44,579.12
Total Checks Written	\$ (178,563.90)
Receipt #224131 Transfer from AFB	\$ 200,000.00
Balance as of June 23, 2022	<u>\$ 66,015.22</u>

Current interest rate is .20%

American Federal Bank-Fosston

Balance as of June 9, 2022	\$ 4,169,801.70
Receipt #224131 Transfer to NSB	\$ (200,000.00)
Receipt #224132 Pitney Bowes - overpayment of postage meter rent	\$ 56.00
Receipt #224133 Marshall Co. - St. Ditch #83 - Proj #14	\$ 13,414.49
Receipt #224134 Jacob Sorum Ring Dike Proj #129AW	\$ 11,791.38
Receipt #224135 Marshall Co. - Delinq. & current tax settlement	\$ 928.67
Receipt #224136 Clearwater Co. - Delinq & current & special revenue tax settlement	\$ 299,448.35
Balance as of June 23, 2022	<u>\$ 4,295,440.59</u>

Current interest rate is .50%

Total Cash \$ 4,361,455.81



CHANGE ORDER NO. 6

125 3rd Street E
Thief River Falls, MN 56701
P: 218.681.2951 F: 218.681.2987

Project Name: Black River Impoundment Project

Contract dated: October 9, 2020

Owner: Red Lake Watershed District

To: R.J. Zavoral & Sons
P.O. Box 435
East Grand Forks, MN 56721

HEI Project No. 3655-0091

This change is requested by Owner and made under the terms of or is supplemental to your present contract.

Description of Change:

Item 2104.601, "CSAH 3 Diverson Ditch Sta. 20+98.40 Salvage and Install 142" Span CS Pipe-Arch Culvert (Beveled)", this item accounts for salvaging and installing the 142" x 91" x 72' CSP-A that washed out in the 2022 spring events. This shall include all work and equipment required for excavation to remove the culvert, reset culvert grade, reset, band, and geotextile wrap the joints of the culvert, and all backfill. All work shall be performed in accordance with MnDOT 2104, MnDOT 2451 and shall include all excavating, installing, banding, sealing, backfilling, and compacting as determined in the field by the Engineer. Bituminous saw cutting, bituminous removal, aggregate surfacing, riprap armoring, and turf establishment items shall be paid for under existing project bid items.

Item 2104.601, "CSAH 3 Diverson Ditch Sta. 20+98.40 Salvage and Install 142" Span CS Pipe-Arch Culvert (Beveled)", shall be paid for by the Lineal Foot basis. All costs associated with completing the work including, but not limited to, excavating, installing, banding, joint wrapping, joint sealing, backfilling, and compacting of backfill material shall be included in the unit price for Item 2104.601, "CSAH 3 Diverson Ditch Sta. 20+98.40 Salvage and Install 142" Span CS Pipe-Arch Culvert (Beveled)", and no additional compensation will be considered thereof.

Item 2104.601, "CSAH 3 Diversion Ditch Sta. 60+40 Salvage and Install 142" Span CS Pipe-Arch Culvert (Beveled)", this item accounts for salvaging and installing the 142" x 91" x 62' CSP-A that washed out in the 2022 spring events. This shall include all work and equipment required for excavation to remove the culvert, reset culvert grade, reset, band, and geotextile wrap the joints of the culvert, and all backfill. All work shall be performed in accordance with MnDOT 2104, MnDOT 2451 and shall include all excavating, installing, banding, sealing, backfilling, and compacting as determined in the field by the Engineer. Aggregate surfacing, riprap armoring, and turf establishment items shall be paid for under existing project bid items.

Item 2104.601, "CSAH 3 Diversion Ditch Sta. 60+40 Salvage and Install 142" Span CS Pipe-Arch Culvert (Beveled)", shall be paid for by the Lineal Foot basis. All costs associated with completing the work including, but not limited to, excavating, installing, banding, joint wrapping, joint sealing, backfilling, and compacting of backfill material shall be included in the unit price for Item 2104.601, "CSAH 3 Diversion Ditch Sta. 60+40 Salvage and Install 142" Span CS Pipe-Arch Culvert (Beveled)", and no additional compensation will be considered thereof.

Item 2104.601, "South Diversion Ditch Sta. 84+63 Salvage and Install 64" Span CS Pipe-Arch Culvert With Aprons", this item accounts for salvaging and installing the 64" x 43" x 30' CSP-A with aprons that washed out in the 2022 spring events. This shall include all work and equipment required for excavation to remove the culvert, reset culvert grade, reset, band, and geotextile wrap the joints, and backfill. All work shall be performed in accordance with MnDOT 2104, MnDOT 2451 and shall include all excavating, installing, banding, joint wrapping, joint sealing, backfilling, and compacting as determined in the field by the Engineer.

Item 2104.601, "South Diversion Ditch Sta. 84+63 Salvage and Install 64" Span CS Pipe-Arch Culvert With Aprons", shall be paid for by the Lineal Foot basis. All costs associated with completing the work including, but not limited to, excavating, installing, banding, joint wrapping, joint sealing, backfilling, and compacting of backfill material shall be included in the unit price for Item 2104.601, "South Diversion Ditch Sta. 84+63 Salvage and Install 64" Span CS Pipe-Arch Culvert With Aprons", and no additional compensation will be considered thereof.

Item 2104.601, "South Diversion Ditch Sta. 96+17 Salvage and Install 64" Span CS Pipe-Arch Culvert With Aprons", this item accounts for salvaging and installing the 64" x 43" x 58' CSP-A that washed out in the 2022 spring events. This shall include all work and equipment required for excavation to remove the culvert, reset culvert grade, reset, band, and geotextile wrap the joints, and backfill. All work shall be performed in accordance with MnDOT 2104, MnDOT 2451 and shall include all excavating, installing, banding, joint wrapping, joint sealing, backfilling, and compacting as determined in the field by the Engineer.

Item 2104.601, "South Diversion Ditch Sta. 96+17 Salvage and Install 64" Span CS Pipe-Arch Culvert With Aprons", shall be paid for by the Lineal Foot basis. All costs associated with completing the work including, but not limited to, excavating, installing, banding, joint wrapping, joint sealing, backfilling, and compacting of backfill material shall be included in the unit price for Item 2104.601, "South Diversion Ditch Sta. 96+17 Salvage and Install 64" Span CS Pipe-Arch Culvert With Aprons", and no additional compensation will be considered thereof.

Item 2105.601, "Clay Borrow (LV)", this item shall be used for supplying additional backfill for washouts caused from the 2022 spring events as directed by the Engineer. Clay borrow material shall be free of all brush, roots, or other perishable material. This shall include all work and equipment required for delivering the clay borrow to the project site. All work required for placing clay borrow as backfill for washed out culverts or erosion areas as directed by the Engineer shall be paid for separately under other bid items. All work shall be performed in accordance with MnDOT 2105 and shall include all loading and hauling of clay borrow to the project site as directed in the field by the Engineer.

Item 2105.601, "Clay Borrow (LV)", shall be paid for by the loose volume (LV) Cubic Yard (Cu. Yd.) basis. The Contractor and Engineer shall agree on a (LV) quantity per truck load and count trucks delivered to the project site as directed by the Engineer in the field. All costs associated with loading and hauling, and delivery shall be included in the unit price for Item 2105.601, "Clay Borrow (LV)", and no additional compensation will be considered thereof.

Item 2123.510, "Dozer (2022 Fuel Adjustment)", shall replace Item 2123.510 "Dozer" to adjust the unit price for the increase in fuel costs since the project was bid. All work shall be performed in accordance with MnDOT 2123 and shall include all operation, fuel, and maintenance of the equipment for remaining tasks deemed payment on an hourly basis as directed in the field by the Engineer.

Item 2123.510, "Dozer (2022 Fuel Adjustment)", shall be paid for by the hourly basis. All costs associated with operation, fuel, and maintenance of the equipment shall be included in the unit price for Item 2123.510, "Dozer (2022 Fuel Adjustment)", and no additional compensation will be considered thereof.

Item 2123.610, "Crawler Mounted Backhoe (2022 Fuel Adjustment)", shall replace Item 2123.610, "Crawler Mounted Backhoe" to adjust the unit price for the increase in fuel costs since the project was bid. All work shall be performed in accordance with MnDOT 2123 and shall include all operation, fuel, and maintenance of the equipment for remaining tasks deemed payment on an hourly basis as directed in the field by the Engineer.

Item 2123.610, "Crawler Mounted Backhoe (2022 Fuel Adjustment)", shall be paid for by the hourly basis. All costs associated with operation, fuel, and maintenance of the equipment shall be included in the unit price for Item 2123.610, "Crawler Mounted Backhoe (2022 Fuel Adjustment)", and no additional compensation will be considered thereof.

Adjust and/or change the following quantities to match the installed quantities:

Item No.	Description	Unit	Orig. or Prev. Changed Qty.	Qty. Change this CO + or -	Unit Price	Amount of Increase / (Decrease)
2104.601	CSAH 3 DIVERSION DITCH STA. 20+98.40 SALVAGE AND INSTALL 142" SPAN CS PIPE-ARCH CULVERT (BEVELED)	LIN. FT.		72	283.00	20,376.00
2104.601	CSAH 3 DIVERSION DITCH STA. 60+40 SALVAGE AND INSTALL 142" SPAN CS PIPE-ARCH CULVERT (BEVELED)	LIN. FT.		62	283.00	17,546.00
2104.601	SOUTH DIVERSION DITCH STA. 84+63 SALVAGE AND INSTALL 64" SPAN CS PIPE-ARCH CULVERT WITH APRONS	LIN. FT.		30	165.00	4,950.00
2104.601	SOUTH DIVERSION DITCH STA. 96+17 SALVAGE AND INSTALL 64" SPAN CS PIPE-ARCH CULVERT WITH APRONS	LIN. FT.		58	165.00	9,570.00
2105.601	CLAY BORROW (LV)	CU. YD.		1,000	11.00	11,000.00
2123.510	DOZER (2022 FUEL ADJUSTMENT)	HOUR		40	170.00	6,800.00
2123.610	CRAWLER MOUNTED BACKHOE (2022 FUEL ADJUSTMENT)	HOUR		40	205.00	8,200.00
Net Increase / (Decrease) this Change Order:						\$78,442.00

Quantities shown are not necessarily pay quantities and are subject to change.

Original Contract Amount: \$4,374,457.66 Prior Change Orders: \$82,257.34
 This Change Order: \$78,442.00

Total Contract Amount after this Change Order: \$4,535,157.00

Approved: _____
 (Owner)

Date: _____

Approved: _____
 (Engineer)

Date: _____

Approved: _____
 (Contractor)

Date: _____



State of Minnesota

Joint Powers Agreement

SWIFT Contract Number: 213569

Red Lake Watershed District – Little Pine Lake WMA Operations and Management

This Agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources (“State”) and Red Lake Watershed District (“Governmental Unit”), jointly known as the “Cooperators”.

Recitals

Under Minnesota Statutes § 471.59, subd. 10, the State is empowered to engage such assistance as deemed necessary. The State and Governmental Unit are in need of establishing the authority and responsibility for water level management of the Unnamed Lake (DOW# 15-0293-00) on the Little Pine Lake Wildlife Management Area (WMA) to provide flood control, wildlife habitat and public recreational opportunities.

Agreement

1. Term of Agreement

- 1.1 Effective Date: June 25, 2022, or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later.
- 1.2 Expiration Date: June 25, 2072, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2. Agreement between the Parties

- 2.1 The State will operate and maintain the Project in accordance with the most current approved Operation and Maintenance Plan (“Plan”) which is attached and incorporated into this agreement as **Exhibit A**.
- 2.2 The Cooperators shall meet at least once annually to review the operation of the structure and any maintenance needs. Every five years, the Plan will be reviewed by the Cooperators for effectiveness and to determine if updates need to be made.
- 2.3 Modifications to the Plan shall be made by mutual consent of the Cooperators by the issuance of a new Plan that will replace the current version upon signature by all Cooperators.
- 2.4 The Governmental Unit shall have free access to inspect the project and may, at the direction of the DNR Area Wildlife Supervisor, manipulate stoplogs.

3. Payment

No funds are changing hands.

The total obligation of the State under this Agreement will not exceed \$0.

4. Authorized Representatives

The State's Authorized Representative is Erik Thorson, Area Wildlife Supervisor, 603 1st St. West, Park Rapids, MN 56470, (218) 732-8452 x235, erik.thorson@state.mn.us, or his/her successor.

The Governmental Unit's Authorized Representative is Myron Jesme, Administrator, 1000 Pennington Avenue South, Thief River Falls, MN 56701, (218) 681-5800, myron.jesme@redlakewatershed.org, or his/her successor.

5. Assignment, Amendments, Waiver, and Contract Complete.

- 5.1 Assignment. The Governmental Unit may neither assign nor transfer any rights or obligations under this Agreement without the prior consent of the State and a fully executed assignment agreement, executed and approved by the authorized parties or their successors.
- 5.2 Amendments. Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the authorized parties or their successors.
- 5.3 Waiver. If the State fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 5.4 Contract Complete. This Agreement contains all negotiations and agreements between the State and the Governmental Unit. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

6. Indemnification.

- 6.1 In the performance of this Agreement, the Indemnifying Party must indemnify, save, and hold harmless the State, its agents, and employees, from any claims or causes of action, including attorney's fees incurred by the State, to the extent caused by Indemnifying Party's:
 - Intentional, willful, or negligent acts or omissions; or
 - Actions that give rise to strict liability; or
 - Breach of contract or warranty.

The Indemnifying Party is defined to include the Governmental Unit, the Governmental Unit's reseller, any third party that has a business relationship with the Governmental Unit, or Governmental Unit's agents or employees, and to the fullest extent permitted by law. The indemnification obligations of this section do not apply in the event the claim or cause of action is the result of the State's sole negligence. This clause will not be construed to bar any legal remedies the Indemnifying Party may have for the State's failure to fulfill its obligation under this Agreement.

- 6.2 Nothing within this Agreement, whether express or implied, shall be deemed to create an obligation on the part of the State to indemnify, defend, hold harmless or release the Indemnifying Party. This shall extend to all agreements related to the subject matter of this Contract, and to all terms subsequently added, without regard to order of precedence.

7. State Audits.

Under Minn. Stat. § 16C.05, subd. 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State, the State Auditor,

or Legislative Auditor, as appropriate, for a minimum of six years from the expiration or termination of this Agreement.

8. Government Data Practices.

The Governmental Unit and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, (or, if the State contracting party is part of the Judicial Branch, with the Rules of Public Access to Records of the Judicial Branch promulgated by the Minnesota Supreme Court as the same may be amended from time to time) as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this Contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data governed by the Minnesota Government Practices Act, Minn. Stat. Ch. 13, by either the Governmental Unit or the State.

If the Governmental Unit receives a request to release the data referred to in this clause, the Governmental Unit must immediately notify and consult with the State's Authorized Representative as to how the Governmental Unit should respond to the request. The Governmental Unit's response to the request shall comply with applicable law.

9. Venue

Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

10. Termination

10.1 Termination. The State or the Governmental Unit may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

10.2 Termination for Insufficient Funding. The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Governmental Unit. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Governmental Unit will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Governmental Unit notice of the lack of funding within a reasonable time of the State's receiving that notice.

11. Invasive Species Requirements

The State requires active steps to prevent or limit the introduction, establishment, and spread of invasive species when working on or entering into land under the control of the State, or during State-funded work. All parties involved in the project shall prevent invasive species from entering into or spreading within a project site by cleaning equipment vehicles, gear, and/or clothing prior to arriving at the project site and after completion of the project.

If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by operator-furnished tools or equipment (brush/broom, compressed air or pressure washer) at the staging area. The operator shall dispose of material cleaned from equipment and clothing at a location determined by the DNR Area Wildlife Manager. If the

material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.

The operator shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (e.g., zebra mussels) prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

12. Pollinator Habitat Enhancement

Habitat restorations and enhancements conducted on DNR lands and prairie restorations on state lands or on any lands using state funds are subject to pollinator best management practices and habitat restoration guidelines pursuant to [Minnesota Statutes, section 84.973](#). Practices and guidelines ensure an appropriate diversity of native species to provide habitat for pollinators through the growing season. Current specific practices and guidelines to be followed for contract and grant work can be found on the DNR's website under [MN Pollinator Resources](#).

1. State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05

Print Name: Nina Lozano

Signature: _____

Title: Accounting Officer Sr. Date: _____

SWIFT Contract No. 213569

2. Governmental Unit

Print Name: Myron Jesme

Signature: _____

Title: _____ Date: _____

3. State Agency

With delegated authority

Print Name: David Olfelt

Signature: _____

Title: Division Director, FAW Date: _____

4. Commissioner of Administration

As delegated to The Office of State Procurement

Print Name: _____

Signature: _____

Title: _____ Date: _____

Admin ID: _____



Permit # **22-094**

Status Report: **Tabled**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Andrew Quam		32436 290th Avenue SE McIntosh, MN 56556		tel:218-563-2410 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Polk** Township: **Badger** Range: **42** Section: **8 1/4: NE1/4**

(4) Describe in detail the work to be performed. **Install pattern tile with pump outlet.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Improved drainage.**

Status

Status	Notes	Date
Tabled	P.A. #22-094 – Andrew Quam Polk County – Badger Township – Section 8 I recommend this permit be Tabled; more time is needed for the applicant to meet ours and other agencies permitting requirements. Need to clean the ditch for outlet, need to resize the culverts, and need to have all the landowners signatures on permit. Prior to any work, we also recommend that you contact your local Soil and Water Conservation District (SWCD) office to inquire about possible wetland concerns. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	June 22, 2022
Received	None	June 3, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.





Permit # 22-099

Status Report: **Denied**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Lessor Township	Lessor Township	25380 310th Street SE McIntosh, MN 56556		tel:218-563-7404 mobile: 218-280-3383 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Lessor** Range: **41** Section: **7 1/4: nw1/4 sw1/4**

(4) Describe in detail the work to be performed. **Add a culvert.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Poor drainage.**

Status

Status	Notes	Date
Denied	P.A. #22-099 – Lessor Twp./Albert Plante Polk County – Lessor Township – Section 7 Red Lake Watershed District (RLWD) Denied Installing an 18" culvert. Currently there is no existing pipe at this location. It is a low volume roadway which does "occasionally overtop" during very high runoff and washes off the gravel surface. Residents do have other and better options for travel if need be. This location is on the boundary with Badger Twp. and adjacent downstream landowner would be affected if approved. There is an existing 24" diameter pipe on the east side of this intersection passing water to the North. Lessor Twp. may re-apply 'if' adjacent landowner (Brent Strand) is agreeable and signs permit application. (Landowner name was obtained from Polk County Website and is listed as landowner in Polk County plat book). Lessor Twp. (Albert) gave a different name of who owns the land in Badger Sect. 12. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O./L.S.	June 22, 2022
Received	None	June 14, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 22-102

Status Report: Denied

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Lessor Township	Lessor Township	25380 310th Street SE McIntosh, MN 56556		tel:218-280-3383 mobile: 218-563-7404 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Lessor** Range: **41** Section: **18** 1/4:

(4) Describe in detail the work to be performed. **Replace washout culvert**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Replace washout culvert**

Status

Status	Notes	Date
Denied	P.A. #22-102 – Lessor Twp./Albert Plante Polk County – Lessor Township – Section 18 Red Lake Watershed District (RLWD) denies installing a new culvert. Description of work listed on permit application is not accurate and not what the Twp. intended to do. I questioned Twp. (Albert Plante) about this permit because there is already a 24” dia. pipe at the ‘wash out’ location he listed on application and functioning just fine. This is when I found out that they intended to install a new centerline culvert, E. to W. through Twp. Rd. just north of the intersection, where there is currently no pipe. This would outlet onto MnDNR property and/or twp. road ditch and slightly downstream there is a ‘Dry’ entrance on north side of road. Slightly north of the permit site, there is a 36” dia. centerline pipe, which has 2 ft. of beaver debris blocking the inlet end. I told Albert the first option is that the Twp. needs to clean out the debris so the 36” culvert can function properly, and when that happens, the water level along the road should be lowered. Before approving another centerline pipe more field work, flow patterns, and landowner conversations would need to be completed. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant shall install appropriate erosion control measures for energy dissipation at the outlet. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O./L.S.	June 22, 2022
Received	None	June 14, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 22-108

Status Report: **Denied**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Lessor Township	Lessor Township	25380 310th Street SE McIntosh, MN 56556		tel: 218-280-3383 mobile: 218-563-7404 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Lessor** Range: **41** Section: **36** 1/4:

(4) Describe in detail the work to be performed. **Add culvert**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Poor drainage**

Status

Status	Notes	Date
Denied	P.A. #22-108 – Lessor Twp./Albert Plante Polk County – Lessor Township – Section 36 Red Lake Watershed District (RLWD) Denied Installing an additional culvert. We explained to Lessor Twp. (Albert Plante) that there is a less controversial and better option to have a culvert installed in the driveway entrance which is located 'downslope' and about 100ft north of the proposed pipe location. Water would then stay on the east side of roadway and flow north and northeast to the Hill River which is close by. This is the natural flow pattern. Currently there is no existing pipe at this location. It is a low volume roadway which does "occasionally overtop" during very high runoff and washes off the gravel surface. Residence have other options for travel if need be. T.O./L.S.	June 22, 2022
Received	None	June 14, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

June 22, 2022-w

Permit Inspection notes for RLWD

by: Loren Sanderson

Per. App. #/Name	County	Twp. Name	Section # / 1/4
22-108 Lessor Twp. Albert Plante	Polk	Lessor	36 - NE

- ❖ **Deny - 18 " dia. Centerline pipe - Twp. Rd. R-O-W (300th Ave. SE)**
- ❖ Currently there is no existing pipe at this location. The proposed site is on the township boundary with Hill River Twp. and would pass water from Hill R. into Lessor township. It is a low volume roadway which "may" overtop during very high runoff and wash off the gravel surface. Residents have other options for travel if need be.
- ❖ I spoke with the Lessor Twp. Chairman (Craig Espeseth) about this site and both he and another supervisor viewed the site on Monday evening (6-20-2022) and he did not see the need for a pipe through the road either.
- ❖ I explained to him that a less controversial and better option is to have a culvert installed in the driveway entrance which is located "downslope" and about 100 ft. north of the proposed new pipe. Water would then stay on the east side of roadway and flow north and northeast to the Hill R. which is close by. This is the natural flow pattern and it is very hard to believe there isn't a culvert through the driveway, based on the local topography.
(maybe there was a pipe and it has been covered up to make entrance wider?)
- ❖ Lessor Twp. may re-apply 'if' the nearby downstream landowner(s) are agreeable and also sign permit application.

Tony – the landowner, on the east side of road, with the driveway entrance (Davin Swanson) also owns the adjacent land on the west side of road to which the water would first pass over. However, the flow would then enter and pass over another landowners property (Lowell Quam).

I do not believe that the existing permit application would be a good, sound water management decision. Not to mention that everyone still has the recent flood event and rains in their memory as well!



Permit # 22-079

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Earl Pederson		3077 County Hwy 42 Bejou, MN 56516		tel:218-790-4106 mobile: fax:

General Information

(1) The proposed project is a:

Surface Drainage (New Ditch or Improvement)

(2) Legal Description

(3) County: **Polk** Township: **Badger** Range: **42** Section: **4 1/4**:

(4) Describe in detail the work to be performed. **Clean silt out of ditch along Rd #200th Ave SE, 240th St. SE and 210th Ave SE**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Silt is holding up slow of water**

Status

Status	Notes	Date
Approved	P.A. #22-079 – Earl Pederson Polk County – Badger Township – Section 4 Red Lake Watershed District (RLWD) approval to clean the “modified” area on the permit. Proposed work included 3 Twp. Rd. R.O.W. Applicant shall maintain existing road slopes and field side backslopes, contractor shall maintain existing flow patterns, no diverting flows, no vertical cuts, and existing culverts shall remain ‘as-is’ Applicant shall also get approval from the Township to clean the ditch. Applicant shall contact Enbridge pipeline to inform them of proposed work, as excavation would cross over pipeline at road crossing/and, or mile post #335 If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. ■ Note: Please be aware of and review the ‘bullet points’ on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O./L.S.	June 22, 2022
Received	None	May 26, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # **22-091**

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Josh Bernier		19330 138th Avenue NE Thief River Falls, MN 56701		tel: mobile: 218-686-4121 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **North** Range: **43** Section: **16 1/4**:

(4) Describe in detail the work to be performed. **Install culvert and driveway entrance.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Access to new home.**

Status

Status	Notes	Date
Approved	P.A. #22-091 – Josh Bernier Pennington County – North Township – Section 16 Red Lake Watershed District (RLWD) approval to install an 18” culvert for access to property If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant shall install appropriate erosion control measures for energy dissipation at the outlet. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	June 22, 2022
Received	None	June 2, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # **22-092**

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Rollis Township	Rollis Township	30406 390th Street NE Middle River, MN 56737		tel: mobile: 218-689-5148 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Marshall** Township: **Rollis** Range: **40** Section: **1 1/4: SE1/4 SW1/4**

(4) Describe in detail the work to be performed. **Remove old culvert and replace with new culvert.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Old culvert is rusted out, road washed out.**

Status

Status	Notes	Date
Approved	P.A. #22-092 – Rollis Township/John Larson Marshall County – Rollis Township – Section 1/12 Red Lake Watershed District (RLWD) approval to replace a 24” culvert with a new 24” culvert. This is an ‘after the fact permit’. Install new pipe (as close as possible) to the same flowline/invert elev. as existing pipe and repair roadway washout caused during April 2022 flood event. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant shall install appropriate erosion control measures for energy dissipation at the outlet. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	June 22, 2022
Received	None	June 6, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Rollis Township	Rollis Township	30406 390th Street NE Middle River, MN 56737		tel: mobile: 218-689-5148 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Marshall** Township: **Rollis** Range: **40** Section: **16 1/4: SE1/4 SW1/4**

(4) Describe in detail the work to be performed. **Remove old culvert and replace with new culvert.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Old culvert rusted out, road washed out.**

Status

Status	Notes	Date
Approved	P.A. #22-093 – Rollis Township/John Larson Marshall County – Rollis Township – Section 16 Red Lake Watershed District (RLWD) approval to replace a 54” culvert with a new 54” culvert. This is an ‘after the fact permit’. Install new pipe (as close as possible) to the same flowline/invert elev. as existing pipe and repair roadway washout caused during April 2022 flood event. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant shall install appropriate erosion control measures for energy dissipation at the outlet. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	June 22, 2022
Received	None	June 6, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # **22-098**

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Gervais Township	Gervais Township	21259 165th Avenue SE Red lake Falls, MN 56750		tel: mobile: 218-689-3441 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Gervais** Range: **43** Section: **13 1/4**: **SW1/4**

(4) Describe in detail the work to be performed. **Replace rusted out culvert.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Culvert is shot.**

Status

Status	Notes	Date
Approved	P.A. #22-098 – Gervais Township/Al Ste Marie Red Lake County – Gervais Township – Section 13 Red Lake Watershed District (RLWD) approval to replace a 30” culvert because it was rusted and washed out. Install new pipe (as close as possible) to the same flowline/invert elev. as existing pipe. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant shall install appropriate erosion control measures for energy dissipation at the outlet. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	June 22, 2022
Received	None	June 16, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 22-100

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Lessor Township	Lessor Township	25380 310th Street SE McIntosh, MN 56701		tel:218-280-3383 mobile: 218-563-7404 fax:

General Information

- (1) The proposed project is a:
Culvert Installation / Removal / Modification
- (2) Legal Description
- (3) County: **Polk** Township: **Lessor** Range: **41** Section: **12 1/4**:
- (4) Describe in detail the work to be performed. **Add Relief culvert**
- (5) Why is this work necessary? Explain water related issue/problem being solved. **Poor Drainage**

Status

Status	Notes	Date
Approved	P.A. #22-100 – Lessor Twp./Albert Plante Polk County – Lessor Township – Section 12 Red Lake Watershed District (RLWD) approval to install an 18” culvert relief culvert at Twp. Rd. ROW (295th Ave. SE) – Centerline pipe – add One line 18” dia. Cmp. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant shall install appropriate erosion control measures for energy dissipation at the outlet. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O./L.S.	June 22, 2022
Received	None	June 14, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Lessor Township	Lessor Township	25380 310th Street SE McIntosh, MN 56556		tel: 218-280-3383 mobile: 218-563-7404 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Lessor** Range: **41** Section: **16 1/4**:

(4) Describe in detail the work to be performed. **Add for field crossing**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Add field crossing**

Status

Status	Notes	Date
Approved	P.A. #22-101 – Lessor Twp./Albert Plante Polk County – Lessor Township – Section 16 Red Lake Watershed District (RLWD) approval to install an 18" culvert for a new field entrance. Twp. Rd. ROW (265th Ave SE) new field entrance. Currently no entrance. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant shall install appropriate erosion control measures for energy dissipation at the outlet. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O./L.S.	June 22, 2022
Received	None	June 14, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # **22-103**

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Lessor Township	Lessor Township	25380 310th Street SE McIntosh, MN 56556		tel:218-280-3383 mobile: 218-563-7404 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk Township: Lessor Range: 41 Section: 18 1/4:**

(4) Describe in detail the work to be performed. **Add relief culvert**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Poor drainage**

Status

Status	Notes	Date
Approved	P.A. #22-103 – Lessor Twp./Albert Plante Polk County – Lessor Township – Section 18/19 Red Lake Watershed District (RLWD) approval to install an 18” culvert as a relief culvert. Twp. Rd. ROW (310th St. SE). If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant shall install appropriate erosion control measures for energy dissipation at the outlet. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O./L.S.	June 22, 2022
Received	None	June 14, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 22-104

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Lessor Township	Lessor Township	25380 310th Street SE McIntosh, MN 56556		tel:218-280-3383 mobile: 218-563-7404 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: Polk Township: Lessor Range: 41 Section: 20 1/4:

(4) Describe in detail the work to be performed. **Replace culvert**

(5) Why is this work necessary? Explain water related issue/problem being solved. **washout**

Status

Status	Notes	Date
Approved	P.A. #22-104 – Lessor Twp./Albert Plante Polk County – Lessor Township – Section 20 Red Lake Watershed District (RLWD) approval to replace an 18" culvert. Twp. Rd. ROW (315th St. SE). Centerline pipe, remove 12" or 15" cmp and install new 18" diameter cmp. New pipe shall be installed at approximately same flowline/invert elevation as the existing pipe. Directly downstream of new pipe, the township road ditch must be cleaned for the new pipe to function properly. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant shall maintain existing flow patterns, no diverting of flows, no vertical cuts, and existing culverts shall remain 'as-is'. Applicant shall install appropriate erosion control measures for energy dissipation at the outlet. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O./L.S.	June 22, 2022
Received	None	June 14, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 22-105

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Lessor Township	Lessor Township	25380 310th Street SE McIntosh, MN 56556		tel: 218-280-3383 mobile: 218-563-7404 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk Township: Lessor Range: 41 Section: 21 1/4:**

(4) Describe in detail the work to be performed. **Add a culvert**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Poor Drainage**

Status

Status	Notes	Date
Approved	P.A. #22-105 – Lessor Twp./Albert Plante Polk County – Lessor Township – Section 21/22 Red Lake Watershed District (RLWD) approval to install a new 18” culvert. Twp. Rd. ROW (270th Ave. SE). Centerline pipe, install new 18” diameter cmp. New pipe shall be installed at approximately same flowline/invert elevation. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant shall install appropriate erosion control measures for energy dissipation at the outlet. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O./L.S.	June 22, 2022
Received	None	June 14, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 22-106

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Lessor Township	Lessor Township	25380 310th Street SE McIntosh, MN 56556		tel: 218-280-3383 mobile: 218-563-7404 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk Township: Lessor Range: 41 Section: 35 1/4:**

(4) Describe in detail the work to be performed. **Replace culvert**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Washout**

Status

Status	Notes	Date
Approved	P.A. #22-106 – Lessor Twp./Albert Plante Polk County – Lessor Township – Section 35 Red Lake Watershed District (RLWD) approval to replace a 30” cmp culvert. Twp. Rd. ROW (340th St. SE). Centerline pipe, install new 30” diameter cmp. New pipe shall be installed at approximately same flowline/invert elevation. Existing pipe has beaver debris at inlet end which is blocking ½ of culvert opening. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant shall install appropriate erosion control measures for energy dissipation at the outlet. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O./L.S.	June 22, 2022
Received	None	June 14, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 22-107

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Lessor Township	Lessor Township	25380 310th Street SE McIntosh, MN 56556		tel:218-280-3383 mobile: 218-563-7404 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Lessor** Range: **41** Section: **36** 1/4:

(4) Describe in detail the work to be performed. **Replace culvert**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Washout**

Status

Status	Notes	Date
Approved	P.A. #22-107 – Lessor Twp./Albert Plante Polk County – Lessor Township – Section 36 Red Lake Watershed District (RLWD) approval to replace an 18” cmp culvert. Twp. Rd. ROW (300th Ave. SE). Centerline pipe, remove 18” diameter cmp and install new 18” diameter cmp. New pipe shall be installed at approximately same flowline/invert elevation. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant shall install appropriate erosion control measures for energy dissipation at the outlet. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O./L.S.	June 22, 2022
Received	None	June 14, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 22-110

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Rocksbury Township	Rocksbury Township	160th Ave. NE/120th St. NE Thief River Falls, MN 56701		tel: mobile: 218-689-4461 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **Rocksbury** Range: **None** Section: **23 1/4**:

(4) Describe in detail the work to be performed. **Replace RLWD to size Current size 36"**

(5) Why is this work necessary? Explain water related issue/problem being solved.

Status

Status	Notes	Date
Approved	P.A. #22-110 – Rocksbury Twp./Scott Waldal Pennington County – Rocksbury Township – Section 23/24 Red Lake Watershed District (RLWD) approval to replace a 36" cmp culvert. Twp. Rd. ROW (160th Ave. NE). Centerline pipe, remove 36" diameter cmp and install new 36" diameter cmp. New pipe shall be installed at approximately same flowline/invert elevation. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant shall install appropriate erosion control measures for energy dissipation at the outlet. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O./L.S.	June 22, 2022
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Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Red Lake Watershed District - Administrators Report

June 22, 2022

Red River Watershed Management Board – LeRoy attended the Red Board meeting at 10:00 am June 21st at the RRWMB Board room in Ada and I attended via Teams. I also attended the Red Board Finance Committee meeting held at 10:00 am Wednesday June 22nd.

BWSR Staff Tour – LeRoy, Corey and I attended the BWSR Staff Tour held the afternoon of Wednesday June 15th. They toured Thief River Oxbow, upcoming Greenwood Street Stabilization Project, Thief River Westside Outlet Project, SD 96 Stabilization Project, Demarias/Hanson Project, a few projects to be completed by Red Lake SWCD, and the Black River Impoundment. I felt the meeting went very well as we had staff from all over Minnesota and some have never seen a large-scale flood damage reduction project before.

Chief's Coulee Coordination Meeting – Corey and I will be attending the Chief Coulee Coordination meeting held at HDR Office 9:00 am Friday June 24th. We hope to narrow down the scope of project which will give us a better understanding of the funding partners that may be available.

Drainage Workgroup Meeting – I attended the DWG virtual meeting which will be held at 1:00 pm June 16th. It sure appears they are still trying to get language together for a BWSR drainage portal for public drainage systems. I mentioned that in my opinion there should be no maintenance in the language of the bill and that if they want to set up a portal only for petitioned projects, that may be acceptable.

Golden Pioneers - I attended the Golden Pioneers meeting held at 9:30 am Tuesday June 21st at the Heritage Center in Thief River Falls. There was over 20 people in attendance, and we met for nearly 1.5 hours with a lot of good questions.